

## **Advanced Apprenticeship ASSOCIATION OF ACCOUNTING TECHNICIANS (AAT) Intermediate**

**Level** 3  
**Length** 1 Year  
**Location** HRC

### **Entry Requirements**

Entrants should have complete AAT level 2 Foundation or equivalent.

### **Description**

The Association of Accounting Technicians (AAT) is the professional accounting body offering NVQs Levels 2, 3 & 4. The AAT qualification is universally known by employers, and it identifies the accounting skills the students will have achieved at the end of the course.

Intermediate Level NVQ 3 is currently offering:

- \* Maintaining Financial Records and Preparing Accounts
- \* Recording and Evaluating Costs and Revenues
- \* Preparing Reports and Returns
- \* Working with Computers
- \* Contribute to the maintenance of a Healthy, Safe and Productive Working Environment

### **How you are Assessed**

Skills based tests or work based evidence and examinations.

### **Progression Routes**

You will be able to progress to the AAT Intermediate level 3 then to Technician Level with the potential for further study at Chartered level.

### **Additional Information**

Additional information can be obtained from the course tutor at interview.

Key Skills/Functional Skills – you will be expected to achieve these at the appropriate level if you do not have evidence of GCSE Grade C in relevant subjects, obtained within the last 5 years.

Employment rights and responsibilities (ERR): A short, separate assignment is required to evidence the apprentice's understanding of their employment rights and responsibilities.

**A separate technical certificate is not required to meet the requirements of the Advanced Apprenticeship at level 3.**