

## Payment of Members' Expenses

1. The Corporation Board's policy on the payment of Members' expenses is based on two principles:
  - 1.1 Membership of the Board is accepted as a public duty which does not produce any financial reward.
  - 1.2 No individual Member should be financially disadvantaged by participating in the Board's work, or discouraged from active participation for financial reasons.
2. No member of the Board is obliged to claim expenses.
3. The College will meet the costs of Members' travel, by car at the rate applied for College staff (see attached) or at public transport costs, for the following purposes:
  - 3.1 Travel to and from meetings of the Board, Corporation Committees or Working Parties and Home.
  - 3.2 Travel as an agreed representative of the Board to and from relevant destinations and home.
4. The College will meet Members' subsistence costs incurred in the course of travel on the basis applied to College staff.
5. The College will meet all expenses incurred by Members in the context of their training, where application has been made to the Clerk and agreed by the Chairman.
6. Travel abroad by any member at the expense of the Corporation shall be subject to the approval of the Board by a vote of all Members.

Note: This policy excludes the Principal, a Board Member, for whom arrangements are described in Accounting Instruction D9, for College staff.